

Wachusett Regional School District

TEACHING STAFF

JOB DESCRIPTION

TITLE:

Alternative Education Teacher

QUALIFICATIONS:

The Alternative Education Teacher shall possess a Bachelor's degree from an accredited college or university. The Teacher shall hold a valid Massachusetts teaching certificate with endorsement(s) in teaching assignment area. Course work in special needs, psychology, and/or counseling, as well as experience teaching troubled adolescent students is desirable.

REPORTS TO:

Building Principal or designee

PERFORMANCE EVALUATION:

The Alternative Education Teacher shall be evaluated consistent with the evaluation procedure collectively bargained between the School Committee and the Wachusett Regional Education Association, Inc. (WREA).

REPRESENTATION STATUS:

Wachusett Regional Education Association, Inc.

JOB RESPONSIBILITIES:

The Alternative Education Teacher shall identify, support, and instruct students assigned to the Alternative Education Program. In order to meet this responsibility, the Teacher shall:

1. Plan a program of study that meets the individual needs, interests, and abilities of students while instructing in Basic Skills Program;
2. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of students;

3. Provide supervised student study time and consultation for students exhibiting organizational difficulties and unacceptable behavior;
4. Employ instructional methods and materials that are most appropriate for meeting stated objectives;
5. Assess the accomplishment of students on a regular basis and provide progress reports as required;
6. Provide coordination and monitoring of students' total school program to include academic performance as well as general school behavior;
7. Counsel with colleagues, students, and parents on a regular basis;
8. Assist in determining student course selection and integration into the normal courses available in the school;
9. Assist the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develop reasonable rules of school behavior and procedure, and maintain order in the school and classroom in a fair and just manner;
10. Assist the administration in implementing District goals and policies related to the educational and operational needs of the District;
11. Attend staff or team meetings and serve on staff committees as required;
12. Maintain and improve professional competence; and
13. Perform any other related task or duty at the direction of the building principal or designee.

SUPERVISES:

Children as assigned by the Building Principal

Updated on 08/07/02

Approved by:

Alfred D. Tutela, Superintendent of Schools

Date: 08/07/02