

# Wachusett Regional School District

## MISCELLANEOUS

### JOB DESCRIPTION

**TITLE:**

Crossing Guard

**QUALIFICATIONS:**

1. High School Diploma or equivalent
2. Experience working with school age children

**REPORTS TO:**

The Building Principal or designee.

**PERFORMANCE EVALUATION:**

The Crossing Guard shall be evaluated annually using the Wachusett Regional School District Annual Support Staff Review Form, Form #: 001-eval.

**REPRESENTATION STATUS:**

Un-represented Staff

**JOB RESPONSIBILITIES:**

The Crossing Guard shall be able to communicate effectively with students and staff, and be able to maintain discipline in all school settings. He/she shall be punctual in all assignments, observe all District policies appropriate to this position, and accept the responsibility of assigned tasks.

In carrying out these responsibilities, the Crossing Guard shall:

1. Perform responsible duties requiring judgment in directing traffic and in handling emergencies;
2. Direct street traffic at school crosswalks at several periods in the course of the school day related to school attendance hours;

3. Report difficulties experienced in the course of the performance of the duties contained herein to the building principal as soon as possible;
4. Direct and assist children in crossing the street;
5. Handle a variety of possible emergencies such as accidents or cases of children without transportation; and
6. Perform all other related duties and clerical functions as assigned by the principal or designee.

Updated: 4/97

Approved by:

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Alfred D. Tutela, Superintendent of Schools

Date: 04/97