

Wachusett Regional School District

FOOD SERVICE STAFF

JOB DESCRIPTION

TITLE:

Food Service Associate

QUALIFICATIONS:

The Food Service Associate shall possess a high school diploma and have demonstrated aptitude from prior training and experience to successfully perform the tasks listed below. The Food Service Associate must enjoy working with children and adapt well to changing situations.

REPORTS TO:

The Building Principal and/or Designee

PERFORMANCE EVALUATION:

The Food Service Associate shall be evaluated annually using the Wachusett Regional School District Annual Support Staff Review Form, Form #: 001-eval.

REPRESENTATION STATUS:

Wachusett Cafeteria Association

JOB RESPONSIBILITIES:

The Food Service Associate shall serve students attractive and nutritious meals in an atmosphere of efficiency, cleanliness, and friendliness.

In carrying out these responsibilities, the Food Service Associate shall:

1. Assist in the preparation and serving of food, to include all baked goods and desert items, in a quick and pleasant manner;
2. Assume responsibility for ensuring that during meal serving periods the supply of foods offered is replenished regularly;
3. Assist in the daily cleanup of the kitchen and service areas;

4. Perform major cleaning of refrigerators and storerooms at regularly scheduled intervals as directed by the Head Food Service Associate;
5. Assume responsibility for storage and/or disposal of any unused foods;
6. Assume positions of absent cafeteria staff, as needed;
7. Perform the tasks of any and all other food service associates within the kitchen in a satisfactory manner; and
8. Perform any related task as required by the Building Principal or designee.

Updated 4/97

Approved by:

Alfred D. Tutela, Superintendent of Schools

Date: 04/97