

# Wachusett Regional School District

## HEALTH SUPPORT STAFF

### JOB DESCRIPTION

**TITLE:**

Special Nurse

**QUALIFICATIONS:**

1. Registered Nurse.
2. Pediatric experience in an educational setting desired.

**REPORTS TO:**

The Building Principal or designee.

**PERFORMANCE EVALUATION:**

The Special Nurse shall be evaluated annually using the Wachusett Regional School District Annual Support Staff Review Form, Form #: 001-eval.

**REPRESENTATION STATUS:**

Wachusett Nurses Association

**JOB RESPONSIBILITIES:**

The Special Nurse is to provide nursing services to students who have been identified by the School Team as requiring special nursing services in order to implement his/her Individual Education Plan. He/she shall be punctual in all assignments, observe all District policies appropriate to this position, and accept the responsibility of assigned tasks.

In carrying out these responsibilities, the Special Nurse shall:

1. Carry out orders as prescribed by doctors and as specified in the student's I.E.P.;
2. Provide care as required to enable the student to effectively benefit from the classroom experience;
3. Record medical information about the student;

4. Report medical concerns to the teacher when necessary;
5. Participate in the student's Team meeting(s);
6. Report medical information to the parent when necessary;
7. Report medical information to the doctor as requested;
8. Participate in the student's transportation when necessary;
9. Provide appropriate emergency procedures when necessary;
10. Stay current on the medical condition of the student; and
11. Perform such duties as the Principal or designee may assign.

Updated 4/97

Approved by:

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Alfred D. Tutela, Superintendent of Schools

Date: 04/97