

# Wachusett Regional School District

## MISCELLANEOUS

### JOB DESCRIPTION

#### TITLE:

Substitute Aide

#### QUALIFICATIONS:

The Substitute Aide shall complete requirements on file in the Central Office.

#### REPORTS TO:

Building Principal or designee

#### JOB RESPONSIBILITIES:

The Substitute Aide shall replace an aide during an absence so that educational continuity is not lost. In order to meet this responsibility, the Substitute Aide shall:

1. Perform all duties required of an aide; and
2. Perform any other related task or duty at the direction of the building principal or designee.

Updated: 03/12/03

Approved by:

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Alfred D. Tutela, Superintendent of Schools

Date: 03/12/03