

# Wachusett Regional School District

## MISCELLANEOUS

### JOB DESCRIPTION

**TITLE:**

Substitute Teacher

**QUALIFICATIONS:**

The Substitute Teacher shall complete requirements on file in the Central Office. A Bachelor's degree and certification in the area of substitution is preferred.

**REPORTS TO:**

Building Principal or designee

**JOB RESPONSIBILITIES:**

The Substitute Teacher shall replace a teacher during an absence so that educational continuity is not lost. In order to meet this responsibility, the Substitute Teacher shall:

1. Perform all duties required of a teacher; and
2. Perform any other related task or duty at the direction of the building principal or designee.

**SUPERVISES:**

Children enrolled in his/her classes as assigned by the Building Principal

Updated: 03/12/03

Approved by:

\_\_\_\_\_  
Alfred D. Tutela, Superintendent of Schools

Date: 03/12/03