

Wachusett Regional School District

TEACHING STAFF

JOB DESCRIPTION

TITLE:

Transitional Classroom Teacher

QUALIFICATIONS:

The Transitional Classroom Teacher shall possess a Bachelor's degree from an accredited college or university. The Teacher shall hold a valid Massachusetts teaching certificate with endorsement(s) in moderate special needs. Course work in special needs and working with students with adjustment difficulties is desirable.

REPORTS TO:

Building Principal or designee

PERFORMANCE EVALUATION:

The Transitional Class Teacher shall be evaluated consistent with the evaluation procedure collectively bargained between the School Committee and the Wachusett Regional Education Association, Inc. (WREA).

REPRESENTATION STATUS:

Wachusett Regional Education Association, Inc.

JOB RESPONSIBILITIES:

The Transitional Classroom Teacher shall provide a structured setting where students with school adjustment problems can learn. In order to meet this responsibility, the Teacher shall:

1. Plan a program of study that meets the individual needs, interests, and abilities of students while carrying out the goals and objectives of students' Educational Plans;
2. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of students;

3. Schedule students effectively within the mainstream of regular education while providing support to those students who have been mainstreamed;
4. Employ instructional methods and materials that are most appropriate for meeting stated objectives;
5. Assess the accomplishment of students on a regular basis and provide progress reports as required;
6. Keep records on behavior, social adjustment, academic progress, and monitor Student Promotion Contract Program;
7. Counsel with colleagues, students, and parents on a regular basis;
8. Provide academic instruction to students who cannot be mainstreamed to include developing behavior management techniques;
9. Assist the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develop reasonable rules of school behavior and procedure, and maintain order in the school and classroom in a fair and just manner;
10. Assist the administration in implementing District goals and policies related to the educational and operational needs of the District;
11. Attend staff or team meetings and serve on staff committees as required;
12. Maintain and improve professional competence; and
13. Perform any other related task or duty at the direction of the building principal or designee.

SUPERVISES:

Children as assigned by the Building Principal

Updated on 08/07/02

Approved by:

Alfred D. Tutela, Superintendent of Schools

Date: 08/07/02